Guideline 513: Transportation to and from Off-Site School-Related Activities

Page 8 of 10

Instructions on filling out the Daily Log and Inspection Report can be found on the back of the log book. In addition to filling out the Daily Log and Inspection Report, the driver must also indicate the number of hours of service that they have had "on duty" (see previous section) for the seven day period immediately prior to the trip. This information is entered in the appropriate column on the inside front cover of the log book.

Log books can be purchased from many major service stations.

Trip Permits - CAVR* and IFTA** Permits

*CANADIAN AGREEMENT ON VEHICLE REGISTRATIONS and **INTERNATIONAL FUEL TAX AGREEMENT

For travel within the Atlantic Provinces, specialized trip permits are not required.

When traveling into Quebec, all commercial vehicles must apply for trip permits. For information on the trip permits required, contact the Educational Facilities and Pupil Transportation Branch at the Department of Education or the school district transportation office.

If a vehicle is other than a provincially owned school bus and has a capacity for 20 or more passengers (or weighs more than 13,767 kg), a trip permit (International Fuel Tax Agreement or IFTA) is required to travel into Maine. The permit will cost \$50.00 (USD), is valid for three days from the time of issue and can be obtained by calling the Maine Bureau of Motor Vehicles at (207) 624-9000 ext. 52137. The permit will be issued via fax. Provincially owned school buses do not require an IFTA permit.