

## PRE-TRIP VEHICLE INSPECTION

### DAILY:

- • • • Fluid level in engine / power steering / hydraulics / brake / clutch / coolant - if applicable;
- • • • All engine belts / hoses for leaks and wear;
- • • • Tires for cuts / pressure / loose nuts / rims / wear;
- • • • All lights are clean and working;
- • • • Brake and clutch operation;
- • • • Visible leaks around and under the vehicle;
- • • • Start engine / check all gauges and instruments / horn / back up alarm;
- • • • Glass and body for damage;
- • • • Windshield wipers / fluid;
- • • • Check for unusual noises;

*Note:* Daily items should be checked by the driver of the vehicle.

---

### WEEKLY:

- • • • Transmission / differential / transfer case / gear boxes / hydraulic system for fluid level and leaks, if applicable;
- • • • Battery fluid / terminals / cables;
- • • • Loose bolts / loose or bare wires;
- • • • Exhaust system for looseness and leaks / springs;
- • • • Air filter / connections;

*Note:* Weekly items should be checked by individual assigned the responsibility for the repairs and general maintenance of the vehicle.

---

### IMPORTANT REMINDER

If you are traveling outside the Province, verify if there are specific requirements, special permits and/or the need to complete a logbook (depending on the size of the vehicle).